Andhra Pradesh Human Resource Development Institute  
(Govt. of Andhra Pradesh) 

Venue: AP HRDI, Bapatla 

Two Day Residential Training Programme for Section Officers (Fin.) 
of different departments 
18 – 19 Dec., 2017 

<table>
<thead>
<tr>
<th>Date &amp; Date</th>
<th>09.30 – 11:00</th>
<th>11:30 – 13:00</th>
<th>14:00 – 15:30</th>
<th>16:00 – 17:30</th>
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</thead>
<tbody>
<tr>
<td>Monday</td>
<td>State Pay Scale Structures</td>
<td>Automatic Advancement Scheme</td>
<td>Fundamental Rules, Sub Ordinate Service Rules &amp; Ministerial Service Rules</td>
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<tr>
<td>18.12.17</td>
<td>- Sri P J J Kumaran</td>
<td>- Sri P J J Kumaran</td>
<td>Sri Govinda Rajan</td>
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<tr>
<td>Tuesday</td>
<td>UGC Scales</td>
<td>Central Pay Scales</td>
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<tr>
<td>19.12.17</td>
<td>- Prof. Ch. Vijayalakshmi</td>
<td>- Prof. Ruma Roy</td>
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<td>14:00 – 16:30</td>
<td>16:30 – 17:30</td>
<td>Drafting &amp; Communication Skills</td>
<td>CM DASH BOARD</td>
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<td></td>
<td>- Sri Prasad Babu</td>
<td>- Sri P Mohan Krishna</td>
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Coffee/Tea: 11:00 – 11:30 hrs  
Lunch: 13:00 – 14:00 hrs  
Coffee/Tea: 15:30 – 16:00 hrs  

Yoga: 06.00 – 07.00 hrs (all days including Sunday)
<table>
<thead>
<tr>
<th>S.NO.</th>
<th>Date</th>
<th>Contact Details of Speakers</th>
<th>Topic</th>
</tr>
</thead>
</table>
| 1     | 18-12-2017 | Sri Govinda Rajan  
CAO  
DGP Office  
Mangalgiri  
Cell # 9440700445  
rajan3001@gmail.com | Fundamental Rules, Sub Ordinate Service Rules & Ministerial Service Rules |
| 2     | 18-12-2017 | Sri P J J Kumaran,  
Superintendent (Retd.)  
Library Department, Guntur  
M: 9908073590  
Email: kumaranjp60@gmail.com | State Pay Scale Structures  
Automatic Advancement Scheme |
| 3     | 19-12-2017 | Prof. Ch. Vijayalakshmi  
Retd. Professor of Education,  
Sri PadmavatiMahilaViswavidyalayam  
Director Research Cell, Osmania University  
Hyderabad – 500 044, AP  
Tel : 09849869136  
E-mail: c.profvijaya@gmail.com | UGC Scale |
| 4     | 19-12-2017 | Prof. Ruma Roy,  
St. Ann’s College of Education,  
Secunderabad | Central Pay Scales |
| 5     | 19-12-2017 | Sri Prasad Babu,  
Retd. Principal,  
Bapatla | Drafting & Communication Skills |
| 6     | 19-12-2017 | Sri P Mohan Krishna,  
O/o CM’s Office,  
Vijayawada  
M:08886616099  
email: mohanakrishn@nic.in; mohankrishn@nic.in | CM Dash Board |