### Tuesday :: 07.05.2019

<table>
<thead>
<tr>
<th>Time (Hrs)</th>
<th>Speaker</th>
<th>Topic</th>
</tr>
</thead>
</table>
| 9:30 – 11.00 | Shaik. Ismail  
Dy. Collector [Retd]  
9949876608 | Court Terminology |
| **Tea Break : 11:00-11:30** | | |
| 11:30 – 13.00 | Shaik. Ismail  
Dy. Collector [Retd]  
9949876608 | Classification of Courts in India |
| **Lunch: 13:00– 14:00** | | |
| 14:00 -15:30 | Shaik. Ismail  
Dy. Collector [Retd]  
9949876608 | GP, PP and APP Officers Representing the Govt. Cases |
| **Tea Break : 15:30 – 16.00** | | |
| 16:00 - 17:30 | Shaik. Ismail  
Dy. Collector [Retd]  
9949876608 | Preparation of Para wise Remarks |

### Thursday :: 08.05.2019

<table>
<thead>
<tr>
<th>Time (Hrs)</th>
<th>Speaker</th>
<th>Topic</th>
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</thead>
</table>
| 9:30 – 11.00 | Medapati Ramireddy  
Advocate  
9666355557 | APCS CCA RULES 1991 |
| **Tea Break : 11:00-11:30** | | |
| 11:30 – 13.00 | Medapati Ramireddy  
Advocate  
9666355557 | Recording of evidence & Marking documents |
| **Lunch: 13:00– 14:00** | | |
| 14:00 -15:30 | Medapati Ramireddy  
Advocate  
9666355557 | Recording of evidence and marking documents |
| **Tea Break : 15:30 – 16.00** | | |
| 16:00 - 17:30 | Medapati Ramireddy  
Advocate  
9666355557 | Disciplinary action against public servants and its significance |
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</table>
| 9:30 – 11.00 | Sri.B.Venu Gopal  
Assistant Audit Officer (Retd.),  
State Audit Department.  
9848766006 | Court Cases- Affidavits |
| 11:30 – 13.00 | Sri.B.Venu Gopal  
Assistant Audit Officer (Retd.),  
State Audit Department.  
9848766006 | Para wise remarks-preparation on counters |
| 14:00 - 15:30 | Sri.B.Venu Gopal  
Assistant Audit Officer (Retd.),  
State Audit Department.  
9848766006 | Practical exercise on preparation of counter Affidavits |
| 16:00 - 17:30 | Sri.B.Venu Gopal  
Assistant Audit Officer (Retd.),  
State Audit Department.  
9848766006 | Practical exercise on preparation of counter Affidavits |